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| **Miscellaneous Tools and Features** |
| **Intake Forms****Open folder of current doc**We all occasionally need to get other documents from the same folder as the current document. Sometime we just want to delete underlying document. For these and other routines, Click the ‘other menu’ button in the lower right corner and select the appropriate entry.:Alt-G tools**Alt-G calls. Press Alt-G next to certain keyword result in helpful actions. E.g.****Last (alt-g) displays the last document called via Pathagoras. Great for editing when you see and error.****Meeting (alt-g) starts a scheduled GoToMeeting session with Pathagoras support.****For a full list of calls, type altG followed by Alt-G keys.****Quick Access Toolbar. Any item in the Pathagoras toolbar or drop down listing can be elevated to the Quick Access Toolbar, and we recommend that you take advantage. Just right click on an item and pick the ‘Add to Quick Access Toolbar’ choice.****Intant Intake Forms** | **Adobe Acrobat scraping and completing****PLoader: If you open and close Word several times during the day and have a slow computer, consider this tool.****Names and Subjects Editor****Painting Variables****Structure Checker:** The more you add Pathagoras features to your document, the more you will need the handy ‘Structure Checker,’ which scans the document for balance of command boundaries and for the correct structure of your Options/Optional and Repeat blocks)**QuickLinks**: Pair a folder with a name (any name you choose) to create a ‘QuickLink’. From then on, just type the QuickLink name (plus subfolder, if you want to dig down)) and press Alt-G. The desired folder quick opens. No navigation any more. This is an amazing tool.**QuickPicks:** Pathagoras offers may tools. You can assign your favorite tools (up to 15 of them) to your QuickPicks menu.**Navigation tools:** Click the small arrow at the lower right of the first block of Pathagoras tools. You will be presents a collection of tools that will make your navigation processes easier. There you can open the folder of underlying documentCopy file name to clipboard |